**Editorial Peer Edit**

My name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. I am peer editing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_’s paper.

*Directions: Fill out the chart below on the paper you are editing.*

**Grammar and Mechanics**

|  |  |
| --- | --- |
| The author indented the first sentence of every paragraph | Yes or No  **If no, highlight in their paper where they need to.** |
| The author capitalized Proper Nouns and the beginning of every sentence | Yes or No.  **If no, highlight in their paper where they need to.** |
| The author followed the format and there are 5 paragraphs | Yes or No. |

**Opening Paragraph**

|  |  |
| --- | --- |
| The author begins their introduction paragraph by stating the problem/ giving background information | Yes or No. |
| The author states their claim/stance (opinion) on the issue | Yes or No.  What side is their position |
| The author explains reasoning behind their claim | Yes or No. |

**Body Paragraph**

|  |  |
| --- | --- |
| The author begins their 1st body paragraph by restating their claim | Yes or No. |
| List the 3 pieces of factual evidence the author gives to support their claim | 1.  2.  3. |
| Does your author cite where the evidence was found? | Yes or No. |
| What personal reasons/personal experience does the author include to support their claim? |  |

**Closing Paragraph**

|  |  |
| --- | --- |
| The author begins their closing paragraph with a **strong statement of opinion**. | Yes or No. |
| The author **encourages their audience to take action or suggests a solution** | Yes or No. |
| Write the author’s concluding sentence |  |

|  |  |
| --- | --- |
| General Comments for the author: | **Note to author:**  Make sure you look at and listen to the comments your editor wrote and make the changes in your final draft! Not making changes or adding in missing items could be the difference between an ‘A’ and a ‘B’! |